

AGENDA

NORTHERN INYO COUNTY LOCAL HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING

September 18, 2013 at 5:30 P.M.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 p.m.).
 2. Opportunity for members of the public to comment on any items on this Agenda.
 3. Adjournment to closed session to:
 - A. Hear reports on the hospital quality assurance activities, and hear a report from the Medical Staff Executive Committee (Section 32155 of the Health and Safety Code, and Government Code Section 54962).
 4. Return to open session, and report of any action taken in closed session.
 5. Approval of Affiliation Agreement with Renown Hospital (*action item*).
-

Consent Agenda

6. Policy and Procedure manual annual approvals (*action item*):
 1. Anesthesia
 2. Central Supply
 3. Dietary
 4. EKG
 5. Emergency Room
 6. Employee Health
 7. Environmental Services
 8. Exposure, Blood borne Pathogens
 9. ICU Unit
 10. Infection Control
 11. Laboratory Manual
 12. Language Services
 13. Mammography & MSQA
 14. Med-Surg Unit
 15. MRI Safety
 16. Nuclear Medicine
 17. Nursing Administration
 18. OB Unit
 19. Outpatient Unit
 20. PACU Unit
 21. Pediatric Unit
 22. Pharmacy
 23. Physical Therapy
 24. Pulmonary Function
 25. Radiology
 26. Radiation Safety
 27. Respiratory Therapy
 28. Rural Health Clinic
 29. Safety
 30. Social Services
 31. Staff Development
 32. Standby Kitchen
 33. Surgical Services Unit
 34. Surgery Lithotripsy Service
 35. Utilization Review

7. Approval of the minutes of the July 17, 2013 regular meeting (*action item*).
 8. Security report for June 2013 (*information item*).
 9. Approval of Hospitalist Agreement with Mark McDowell, M.D. (*action item*).
 10. Approval of Hospitalist Agreement with Shawn Rosen, M.D. (*action item*).
 11. Hospitalist Director Agreement with Tom Boo, M.D. (*action item*).
-

12. Administrator's Report; John Halfen.

- A. Physician Recruiting Update
- B. NRACO Update
- C. Beta Healthcare Credit

13. Chief of Staff Report; Taema Weiss, M.D.

- A. Medical Staff appointments and privileging (*action items*):
 - a. Sierra Bourne, M.D., Emergency Medicine
 - b. Joy Engblade, M.D., Internal Medicine/Hospitalist
 - c. Anne Gasior, M.D., Family Medicine/Hospitalist
 - d. Kristina Jong, M.D., Radiologist/Breast Imaging Sub-Specialist
 - e. Shawn Rosen, M.D., Internal Medicine/Hospitalist
- B. Approval of Ellen Roza, P.A. to function under the approved NIH protocol *Physician Assistant in the Operating Room* and according to the *Delegations of Services Agreement* with supervising physician Mark K. Robinson, M.D. (*action item*).
- C. Acceptance of the resignation of Shiva Shabnam, M.D. (*action item*).
- D. Policy and Procedure Approvals (*action items*):
 1. *Reporting Vaccine Adverse Events*
 2. *Cytology Workload*
 3. *Haloperidol Usage*
 4. *Timing of Medication Administration*
 5. *Intravenous Medication Policy*

14. Old Business

- A. Chief Executive Officer Search Committee update (*information item*).

15. New Business

- A. No Smoking signs for the NIH Healing Garden (*action item*).
- B. Ratification of purchase of a Puritan Bennett 840 Ventilator for the Respiratory Therapy Department (*action item*).

- C. Approval of Private Practice Physician Income Guarantee and Practice Management Agreement and Relocation Expense Agreement with Joy Engblade, M.D. (*action item*).
 - D. Approval of Private Practice Physician Income Guarantee and Practice Management Agreement with Shawn Rosen, M.D. (*action item*).
 - E. Employee discount policy (*action item*).
 - F. Approval of donation plaque for Hospital lobby (*action item*).
 - G. Tahoe Carson Radiology request for additional credentialing of physicians (*action item*).
 - H. Tahoe Carson Radiology contract change (*action item*).
 - I. Review of Northern Inyo Hospital Job Protected Leave Policy Recommendations from the Personnel/Payroll Advisory Committee (PPAC) (*possible action item*).
 - J. Personnel Policy amendment regarding Employee Assistance (*action item*).
 - K. Hospital wide Policy and Procedure approval, *Password Policy* (*action item*).
 - L. Hospital wide Policy and Procedure approval, *Device Encryption Policy* (*action item*).
 - M. Hospital wide Policy and Procedure approval, *Communicating Protected Health Information Via Electronic Mail (Email)* (*action item*).
 - N. Discussion and Approval of Pension Plan for new employees, response to PEPRA (*action item*).
16. Reports from Board members on items of interest.
17. Opportunity for members of the public to comment on any items on this Agenda, and/or on any items of interest.
18. Adjournment to closed session to:
- A. Confer with legal counsel regarding pending litigation based on stop notice filed by Strocal, Inc. (Government Code Sections 910 et seq., 54956.9).
 - B. Confer with legal counsel regarding significant exposure of litigation (Subdivision (b) of Government Code Section 54956.9(b)(3)(A)).
 - C. Confer with legal counsel regarding a 2nd significant exposure of litigation (Subdivision (b) of Government Code Section 54956.9(b)(3)(A)).
 - D. Consider the employment of a public employee, to wit: Administrator/Chief Executive Officer (pursuant to Government Code Section 54957).

- E. Confer with legal counsel regarding a claim filed by Tami Matteson against Northern Inyo County Local Hospital District. This portion of the closed session is authorized by Government Code Section 54956.9(a).
- 19. Return to open session, and report of any action taken in closed session.
- 20. Opportunity for members of the public to address the Board of Directors on items of interest.
- 21. Adjournment.